



## World Heritage UK

### **Annual General Meeting 2022 - Nominations for Appointment of Trustees to the Board**

This Notice is circulated to advise members about the current Board of Trustees, the opportunities for new nominations to the Board, the AGM, and the process for voting.

#### **The Trustees**

The Trustees of World Heritage UK are by necessity, closely involved in both planning and undertaking the work which is needed to make an effective and vibrant organisation.

The position is voluntary but reasonable expenses are paid. Trustees are expected to attend a minimum of 4 scheduled meetings per year. In practice our Trustees contribute significantly more of their time on a regular basis.

The full Trustee role description, the Trustee Code of Conduct, which Trustees are expected to be willing to sign, together with the Constitution are all available on the website at <https://worldheritageuk.org/resources/> (click Governance from the Sectors Menu on the left).

Charity Trustees may be representatives of members of the CIO, or may be interested parties who are able to bring appropriate skills or expertise to the CIO.

In order to keep the organisation well-grounded with the concerns of the UK's WH Sites, it is hoped that at least 50% of the trustees will represent member organisations of the CIO either as employees or in a voluntary role, although this is not always possible. Similarly the Board aims to reflect the interests of all four home countries in its composition; at present there is no representation for Wales

The maximum number of Trustees is 12. Each year the Charity Trustees who have been longest in office retire, and may seek re-election. This year Tony Crouch and Steve Ratcliffe will stand down from the Board and both are seeking re-election. Professor Teresa Anderson was co-opted to the Board in August this year and is eligible for election. Two Trustees, Gill Clarke and Don Gobbett, are standing down from the Board.

Voting will take place for 4 places.

#### **Nominations to the Board of Trustees**

If you are interested in helping to manage and deliver the affairs and further the purposes of World Heritage UK, and you feel you have both the capacity and the skills to do so, then we would be pleased to hear from you.

At present the particular skills that we need are those of fundraising, accountancy and finance, but perhaps you will have fresh ideas that help us deliver our objectives and contribute to our continued success. Enthusiasm for the World Heritage concept is of course important.

Nominations are invited from anyone who is a representative of an organisation which is a member of the CIO, an associate member, or is an individual member.

All candidates are asked to provide a statement not exceeding 250 words, outlining any particular skills, expertise or experience that you can bring to the Board.

Submissions must reach the Secretary [gill.clarke@worldheritageuk.org](mailto:gill.clarke@worldheritageuk.org) by **5pm on Tuesday 1<sup>st</sup> November 2022**

### **Voting for Trustees at the AGM**

The voting membership of World Heritage UK comprises organisations that play a “primary role” in managing a World Heritage Site (WHS), or those that are preparing a nomination for a Tentative List WHS, or any Local Authority that has the whole or part of a WHS within its administrative area. Each member will appoint a representative who will be able to vote at the AGM.

Voting members’ membership fees must have been paid for this year (2022-23) in order to cast a vote. If there are any persons who are uncertain of their voting status, please contact Beth Thomas, Business Manager.

### **The AGM papers**

Information as submitted by the candidates standing for election will be included in the Formal Notice of the AGM which will be circulated in November. Members will be able to elect up to 4 Trustees to the Board.

It is proposed that voting will take place using the poll function on Zoom. It is anticipated that the result will be announced at the online AGM on December 7th 2022.

Voting members will also be invited to take part in the vote on other matters at the AGM, e.g. the Annual Report, Accounts and other business.

There will be an opportunity for questions and discussion. If you are unable to take part in the Online AGM on December 7th a proxy vote will be available. Full details will be included in the Notice of the AGM.

Thank you. WHUK looks forward to receiving your nominations.